



Job Announcement – River Management Society

Title: National Rivers Project Coordinator
Classification: Contractor
Wage Category: Part-time
Reports To: Risa Shimoda - RMS Executive Director
Location: Home office, remote

About River Management Society

The River Management Society (RMS) is a national non-profit professional organization whose mission is to support professionals who study, protect, and manage North America's rivers. Our roots are in the former Interagency Whitewater Committee (est. 1972), the 1996 merger of the American River Management Society (est. 1988) and River Federation (est. 1985). Dedicated to holistic river management, our diverse membership includes federal, state, and local agency employees, educators, researchers, consultants, organizations and citizens. River Management Society advances the profession of river management by providing a unique variety of forums for sharing information about the appropriate use and management of river resources. Learn more at www.river-management.org

About National Rivers Project

The National River Project (NRP) has been a core project of RMS since conception. The NRP is a website and trip-planning tool designed to connect paddlers and managers with the National River Recreation Database (NRRD). The NRRD is a geospatial database of Wild & Scenic Rivers, water trails, whitewater rivers, access points and campgrounds within the United States. The National Rivers Project helps users identify, explore and plan trips on rivers within the database, providing comprehensive river recreation and management information to paddlers and resource managers. The National River Project is a result of partnerships with federal managers, state agencies, municipal governments, non-profits, local paddling clubs and individuals, and has active projects with the National Park Service, U.S. Forest Service, Bureau of Land Management, U.S. Fish & Wildlife Service, and several state agencies and non-profits. River Management Society is grateful for the generosity of these organizations' time and resources in contribution to this effort. Discover interactive maps, paddling and access information, and local managers for thousands of rivers in the United States at www.nationalriversproject.com.

Position Summary

This position coordinates the creation, curation and editing of geospatial data for the National River Recreation Database / National Rivers Project. The incumbent will lead projects in collaboration with agencies and organizations contributing geospatial data and information to the National River Recreation Database. The role synthesizes creative partnerships with technical geospatial tasks to populate a living and growing database of information in use by professionals and the public. The incumbent will assist River Management Society staff and board members with other projects as requested and able.

Responsibilities

- Work with partners to implement and complete active/funded NRRD data-addition projects.
- Continue other non-funded NRRD data-addition projects as able.
- Maintain and update current NRRD database through check-ins with partners.
- Develop, maintain and update NRP website, including “Featured Rivers,” data and partner metrics, narrative text and photography.
- Maintain memorandum-of-understanding documents ensuring partnership between data contributors.
- Work with NRP web developer to manage and maintain ArcGIS Online API links.
- Maintain RMS Esri ArcGIS subscription, including ArcGIS Online account.
- Work with RMS staff and partners to amplify the NRP through articles, social media and presentations.
- Produce monthly board report with progress on NRP sub-projects.
- Provide assistance on other RMS projects, including membership, fundraising, website maintenance, social media, paddling trips, trainings, conferences, etc.
- Attend and support annual autumn RMS board meeting – locations to-be-determined.
- Attend and support RMS Symposium – May 18-21 2021 in Richmond, Virginia.

Minimum Qualifications

- Passion for rivers and paddling; specifically: Wild & Scenic Rivers, water trails and whitewater.
- Familiarity with recreation, natural resource management and conservation aspects of federal, state, regional and non-profit agencies and programs.
- Formal education in geoscience, recreation management, natural resource management or related fields.
- Proficiency with Esri ArcGIS desktop software and web-based systems, specifically: Esri ArcMap, ArcGIS Pro, ArcCatalog and ArcGIS Online.
- Experience with spatial database development, spatial data stewardship and spatial data clearinghouses.
- Ability to present and explain technical information in front of various non-technical audiences.
- Ability to work collaboratively with diverse stakeholders, including the federal government, state agencies, municipalities and non-profit organizations, from a remote location.
- Ability to self-motivate and work efficiently in an independent environment.
- Strong written and verbal communication skills, excellent time management, and ability to coordinate multiple ongoing tasks, priorities and deadlines.
- Incumbent must provide remote-working space, including GIS-compatible computer and office supplies.
- Experience with communications and outreach through social media and print materials desirable.
- Experience in Python scripting, website development and API connections desirable but not required.

Compensation & Benefits

- This is a part-time contracted position with an hourly rate of \$15.50.
- The position will be 20 hours per week with flexibility in the workweek schedule and location.
- Benefits include travel reimbursement for attendance to RMS Symposiums and board meetings, conferences and relevant events.
- RMS will provide Esri ArcGIS license and software.

Application Instructions

Applications are due June 20th. Applicants should submit a cover letter describing interest and relevant experience, resume, examples of relevant work focused on rivers and/or GIS, and two professional references, as one combined PDF, to jack@river-management.org with “National Rivers Project Coordinator” in the subject line. The anticipated start date is August 1st. Questions may be e-mailed to jack@river-management.org.

Candidates of all backgrounds are encouraged to apply.